



We are so thankful for our TBC families and volunteers. As always, we are striving to keep all children and volunteers healthy and safe while in our facility. Thank you in advance for your understanding as we navigate through these unprecedented times.

Arrival/Check In

- Children should always be accompanied by an adult for check-in.
- Check-in begins at 9:15 a.m. on Sunday mornings for the 9:30 LifeGroup hour and at 10:45 for the 11:00 LifeGroup hour.
- In an attempt to limit the number of individuals in the halls, **only one parent/guardian per child** should enter the second floor for TBC Kids check-in and pick-up (no siblings, if possible).
- The check-in stations will be manned by volunteers so that check-in is touchless.
- Temperature will NOT be taken upon arrival, but no-touch thermometers will be available as needed.
- Once a child has a security sticker, children can enter their LifeGroup classroom.
 - In each classroom, chairs will be spread out across the room to encourage social distancing.
 - A leader will stand outside of each classroom to greet you and to help your child find his/her seat.
 - On each table, children will find an early arriver activity.
 - Children cannot switch seats once they sit down.
 - **Parents, please do not enter the classrooms.**
- Hand sanitizer will be available at check-in and in the halls. TBC Kids will be encouraged to use hand sanitizer before entering the classroom.

Volunteers and Classroom Interaction

- The sick policy for volunteers is the same as for children. All are encouraged to stay home if showing any symptoms or signs of illness. A no-touch thermometer is available for use as needed.
- Activities and lessons will be structured in such a way as to encourage social distancing in classrooms; however, we cannot guarantee that social distancing can be consistently maintained throughout our time together.
- **All children and volunteers have the option of wearing a mask, but it is not required.**

Classroom Procedures for Cleaning/Sanitizing

- All surfaces will be cleaned and disinfected per CDC guidelines prior to arrival.
- When possible, pencils, glue, markers, and other classroom supplies will be supplied to individual children so that those items do not have to be shared; however, items for games (balls, hula hoops, etc.) might have to be shared. Hand sanitizer will be available for use after any activity involving shared items.

Dismissal

- Normal security procedures apply. Parent/guardian must present the matching security sticker to pick up the child. Older siblings are not allowed to pick up a child unless older sibling is responsible for driving the child home.
- In an attempt to limit the number of individuals in the halls, only one parent/guardian per child should go to the second floor for check-in and pick up (no siblings, if possible).
- Children will be picked up from individual classrooms. Please follow the door signs to find your child's classroom.
- Parent should knock at the door if the door is closed and not enter the classroom. Please wait for the teacher to bring your child and belongings to the door. To avoid large groups at the doors, children should remain in their seat until called by the teacher.